

# Public Document Pack

## North Yorkshire Audit Partnership

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Held at Ryedale House, Malton  
on Friday 25 June 2010

### Present

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Councillors Alderson (Richmondshire), Chatt (Scarborough), Kirk (Hambleton), Rigby (Hambleton) (Chairman), Mrs Shields (Ryedale), Ms Spetch (Selby) and Wainwright (Ryedale)

### In Attendance

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Mandy Burchell, Simon Copley, Paul Cresswell and James Ingham

### Minutes

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#### 1 Appointment of the Chairman

The Board considered the appointment of a Chairman for the forthcoming year.

##### **Resolved**

That Councillor Rigby (Hambleton DC) be appointed as Chairman of the Board for this meeting.

That the appointment to chair the Board would be amended to run from 1<sup>st</sup> July to 30<sup>th</sup> June, thus linking the chairmanship year to the Partnership year. For the forthcoming year (2010-2011) the chairmanship would vest with Richmondshire Council.

#### 2 Apologies for absence

Apologies for absence were received from Councillors Kenyon and Branch.

#### 3 Minutes of the Meeting Held on 26 March 2010

The minutes of the last meeting of the North Yorkshire Audit Partnership held on 26 March 2010 were presented.

##### **Resolved**

That the minutes of the last meeting of the North Yorkshire Audit Partnership held on 26 March 2010 be approved and signed by the Chairman as a correct record, subject to an amendment to minute 23 (Additional Contribution – Hambleton District Council) to add the words, “Details of relevant additional costs were requested,” at the end of the first paragraph.

#### 4 **Urgent Business**

The Chairman reported that there was one item of urgent business to be considered:

- Number of members from each authority on the Board

#### 5 **Financial Results 2009/10**

The Head of the Partnership circulated a report, which advised Members of the financial results for the year 2009/2010.

##### **Resolved**

- (i) That the financial report for the year 2009/2010 be received;
- (ii) That the maximum level of reserves be increased to £50,000;
- (iii) That the Statement of Accounts be approved;
- (iv) That the Annual Return and Annual Governance Statement be approved and formally signed.

#### 6 **Annual Return & Annual Governance Statement**

The Head of the Partnership circulated a report, which presented the Annual Return and Annual Governance Statement.

##### **Resolved**

- (i) That the report be received, noted and the relevant sections of the Annual Return be completed;
- (ii) That the action of the Head of the Partnership to secure appropriate internal audit arrangements to expedite the completion of the return be approved;
- (iii) That the return be formally approved and signed by the Partnership Board.

#### 7 **Additional Contribution - Hambleton DC**

The Head of the Partnership circulated a report, which asked the Board to determine whether to exercise clause 3.7 of the Partnership Agreement, in

accordance with clause 3.9 thereof, relating to additional contributions from partners for transferred staff.

**Resolved**

That clause 3.7 of the Partnership Agreement be exercised and an additional contribution of £8,713.80 be requested from Hambleton District Council.

**8 Partnership Risk Register**

The Head of the Partnership circulated a report, which advised Members of the arrangements for Risk Management within the Partnership.

It was suggested that the wording for the mitigation of risk 13 be revised when the risk register is next reviewed.

**Resolved**

That the Risk Management framework and risk register be approved.

**9 Head of Partnership Report**

The Head of the Partnership circulated a report, which set out the activities and performance of the Audit Partnership in 2009/10.

**Resolved**

That the report be received.

**10 Any other business that the Chairman decides is urgent**

Members of the Board discussed the number of members that each authority should have on the Board.

**Resolved**

That, for the remainder of the Partnership Agreement, by informal consensual agreement, the number of representatives on the Board for each authority be reduced from two to one, with substitutes allowed.

**11 Dates of Next Meetings**

Dates of Next Meetings:

- Wednesday 1<sup>st</sup> Dec 2010 2pm
- Wednesday 23<sup>rd</sup> March 2011(reserved date) 2pm
- Wednesday 29<sup>th</sup> June 2011 timing to be confirmed to avoid clash with Building Control Partnership meeting